

Behind the Scenes Day Registration Help Sheet

Frequently Asked Question

Who needs to submit the parental permission/participant agreement form?

All youth participants are required to have completed and have their parent/guardian sign this form. This form still needs to be completed even if the youth's parent/guardian will be in attendance with them.

Where do I send completed parental permission/participant agreement forms?

Completed forms can be electronically scanned and sent to humsci@iastate.edu or printed and mailed to:

College of Human Sciences
Attn: Behind the Scenes Day
2302 Osborn Drive
0118 MacKay Hall
Ames, IA 50011-1078

All forms must be received by Friday, April 12th, 2024. Forms must be signed in ink and include all three pages to be considered complete.

When is payment due for Behind the Scenes Day? How do I submit payment?

Payment will be due by Friday, April 5th, 2024, and can be made via check or credit card payment.

All checks should be made payable to "Iowa State University" and sent to:

Iowa State University
Registration Services
1601 Golden Aspen Drive, Suite 110
Ames, IA 50010

Credit card payments can be made at

<https://registration.extension.iastate.edu/app85.cshtml?AppCode=PAY&CC=3>.

Payments must be received by Friday, April 5th, 2024. If you are unable to meet the April 5th deadline, please email registrations@iastate.edu with the payment's anticipated arrival date.

Can I cancel my registration and get a refund?

Your full registration fee will be refunded if you cancel on or before April 5th, 2024. All cancellations must be made in writing and sent to registrations@iastate.edu. No refunds will be made after April 5th, 2024.

Will I receive additional information before Behind the Scenes Day?

All group coordinator/teacher and parent/chaperone registrants will receive an email the week of Behind the Scenes Day with parking, check-in, and any additional information pertaining to the visit.

Who do I contact if I have additional questions about Behind the Scenes Day?

The College of Human Sciences Undergraduate Recruitment Office is your one-stop-shop for any and all questions! Please call 515-294-2894 or email humsci@iastate.edu with any questions.